

## Complete OgStar Reading Implementation Plan

Objective	Actions	Timeline	Responsible Party	Outcome
Plan with LEA for implementation of OgStar Reading	Initial conversation(s) regarding LEA literacy goals and objectives, technology constraints, and implementation plans	Weeks 1 - 2	OgStar Customer Success and Tech Teams	District will determine scope of project, IT specifications, and related details
	Complete necessary data privacy and other required District forms	Weeks 2 - 3	OgStar Customer Success and Tech Teams	District will receive all required documents and sign any required OgStar agreements
Begin LEA Onboarding of OgStar	LEA shares data (i.e. through Clever) rostering and sign-on are configured	Weeks 2 - 4	OgStar Tech Team	Students will have OgStar licenses and teachers will have access to their students
	Virtual Live Professional Development - Teachers and/or tutors, and Administrators are trained on OgStar	Weeks 3 - 5	OgStar Customer Success Team	Teachers will participate in a walk-through of the entire OgStar program with a Q and A session
Begin and Support Ongoing Implementation of OgStar	Teachers and/or tutors and Administrators receive support via scheduled monthly check-ins and spontaneous needs-based calls	Monthly	OgStar Customer Success Team	Lead OgStar contacts from the LEA and OgStar personnel will share updates
	LEA IT Team receives ongoing technical support as needed	As needed	OgStar Tech Team	IT team will have open issues addressed
Evaluate the Impact of OgStar	Students are monitored through formal and informal assessments, Teachers and administrators evaluate results/outcomes	Monthly, Biannually	OgStar Customer Success Team	LEA will address findings by planning for next phase